

January 2, 2024

State of New York
County of Fulton
Town of Oppenheim

Minutes of the Oppenheim Organizational meeting held on January 2, 2024 at the Oppenheim Town Hall located at 110 Route 331, St. Johnsville, NY 13352.

Present

Cynthia Breh	--	Supervisor
Kathleen Montana	-	Councilwoman
Nicholas Vasil	--	Councilman
Robert Norris	--	Councilman
Gloria Brys	--	Town Clerk

Supervisor Cynthia Breh called the Organizational meeting to order at 5:00 pm with the Pledge to the Flag.

Oath of Office

Supervisor Breh gave Town Clerk Brys the oath of office and Town Clerk Brys gave Councilman Robert Norris the oath of office.

Town Clerk Brys gave the oath of office to Linda Peets and Lucinda Martynuik on 1/4/24

RESOLUTION 1

Motion made by Nicholas Vasil and seconded by Kathleen Montana to go by the Roberts Rule of Order

Ayes - 4 Vasil, Montana, Norris, Breh
Nays - 0

RESOLUTION 2 - Attorney

Motion made by Nicholas Vasil and seconded by Robert Norris to appoint James E. Girvin of Albany as Town Attorney

Ayes -4 Vasil, Norris, Montana, Breh
Nays - 0

RESOLUTION 3 – Deputy Supervisor

Motion Made by Kathleen Montana and seconded by Nicholas Vasil to appoint Joseph Krump as Deputy Supervisor

Ayes – 4 Montana, Vasil, Norris, Breh
Nays - 0

January 2, 2024 (cont)

RESOLUTION 4 – Bookkeeper

Motion made by Nicholas Vasil and seconded by Robert Norris to appoint Joanne

Capek-Young as Bookkeeper

Ayes – 4 Vasil, Norris, Montana, Breh

Nays - 0

RESOLUTION 5 - Deputy Town Clerk

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Lucinda Jane

Martynuik as Deputy Town Clerk

Ayes - 4 Montana, Norris, Vasil, Breh

Nays - 0

RESOLUTION 6 – Town Clerk Hours

Motion made by Robert Norris and seconded Nicholas Vasil to have the following: Monday 2:00pm to 5:00 pm, Thursday 2:00 pm to 6:00 pm and the 1st and the 3rd Saturday of every month from 9:00 am to 12:00 pm.

Ayes - 3 Norris, Vasil, Montana, Breh

Nays - 0

RESOLUTION 7 – Historian

Motion made by Nicholas Vasil and seconded by Kathleen Montana to table it and put it out for applications.

Ayes - 4 Vasil, Montana, Norris, Breh

Nays - 0

RESOLUTION 8 – Budget Director

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Joanne

Capek-Young as Budget Director

Ayes - 4 Norris, Vasil, Montana, Breh

Nays - 0

RESOLUTION 9 – Bank

Motion made by Robert Norris and seconded by Nicholas Vasil to have M&T Bank

Ayes - 4 Norris, Vasil, Montana, Breh

Nays - 0

RESOLUTION 10 – Newspaper

Motion made by Kathleen Montana and seconded by Nicholas Vasil to have Leader-Herald as the Town Newspaper

Ayes - 4 Montana, Vasil, Norris, Breh

Nays - 0

RESOLUTION 11 – Health Officer - To be determined

January 2, 2024 (cont)

RESOLUTION 12 – Meeting Day

Motion made by Kathleen Montana and seconded by Robert Norris to have the 3rd Tuesday of the month at 6:30 pm as the meeting day

Ayes – 4 Montana, Norris, Vasil, Breh

Nays - 0

RESOLUTION 13 – Information Officer

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Town Clerk Gloria Brys as Information Officer

Ayes – 4 Montana, Norris, Vasil, Breh

Nays - 0

RESOLUTION 14 – Assistant Superintendent

Tabled

RESOLUTION 15 – Mileage Rate

Motion made by Robert Norris and seconded by Nick Vasil to have 65.5 cents

Ayes - 4 Norris, Vasil, Montana, Breh

Nays - 0

RESOLUTION 16 – Senior Citizens Exemption

Motion made by Kathleen Montana and seconded by Robert Norris to have the following Senior citizens Exemption:

<u>Annual Income</u>	<u>Exemption %</u>
\$24,000.00 and Under	50
\$24,000.01 - \$24,999.99	45
\$25,000.00 - \$25,999.99	40
\$26,000.00 - \$26,999.99	35
\$27,000.00 - \$27,899.99	30
\$27,900.00 - \$28,799.99	25
\$28,000.00 - \$29,699.99	20
\$29,700.00 - \$30,599.99	15
\$30,600.00 - \$31,499.99	10
\$31,500.00 - \$32,399.99	5

Ayes - 4 Montana, Norris, Vasil, Breh

Nays - 0

RESOLUTION 17 Grievance Board Rate

Motion made by Robert Norris and seconded by Nicholas Vasil to pay the Grievance board Chairman \$150.00 and the other Grievance board members \$125.00

Ayes – 4 Norris, Vasil, Montana, Breh

Nays - 0

RESOLUTION 18 – Registrar of Vital Statistics

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Town Clerk Gloria Brys and all money collected to be turned over to the town.

Ayes – 4 Montana, Norris, Vasil, Breh

Nays - 0

Resolution 19 - Deputy Registra of Vital Statistics

Motion made by Nicholas Vasil and seconded by Robert Norris to appoint Lucinda Jane Martyniuk.

Ayes - 4 Vasil, Norris, Montana, Breh

Nays - 0

RESOLUTION 20 – Procurement Policy

Tabled

RESOLUTION 21 – Money Superintendent can spend

Motion made by Robert Norris and seconded by Nicholas Vasil that anything over \$2,500.00 per request, the Superintendent of Highway needs the Supervisors approval

Ayes - 4 Norris, Montana, Vasil. Breh

Nays - 0

RESOLUTION 22 – Money Supervisor can spend

Motion made by Robert Norris and seconded by Nicholas Vasil to let the Supervisor spend \$1,000 per request

Ayes – 3 Norris, Vasil, Montana

Nays - 0

RESOLUTION 23 – Judge Night

Motion made by Robert Norris and seconded by Nicholas Vasil to have the 2nd and the 4th Wednesday from 5:00 – 8:00 p.m.

Ayes – 4 Norris, Montana, Vasil, Breh

Nays - 0

RESOLUTION 24 – TOWN CLERKS CHECKING ACCOUNT

Motion made by Nicholas Vasil and seconded by Robert Norris to let the Town Clerk have her checking account at M & T Bank

Ayes – 4 Vasil, Norris, Montana, Breh

Nays - 0

RESOLUTION 25

Supervisor Breh appointments -

No appointments

RESOLUTION 26 – Secretary to Supervisor

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Joanne Capek-Young as Secretary to the Supervisor

Ayes – 4 Norris, Montana, Vasil, Breh

Nays - 0

RESOLUTION 27 – Confidential Secretary

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Town Clerk Brys as Confidential Secretary

Ayes – 3 Norris, Montana, Vasil, Breh

Nays - 0

RESOLUTION 28

Motion made by Robert Norris and seconded by Nicholas Vasil to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, Comptroller Office and to purchase postage. All such claims shall be presented at the next regular meeting.

Ayes – 3 Norris, Vasil, Montana

Nays - 0

RESOLUTION 29

Motion made by Robert Norris and seconded by Nicholas Vasil to designate all invoices be submitted no later than the Friday before the Town Board meeting, with the exception of emergency claims and last minute claims, which are to be handed in by 6 p.m. the Monday before the town meeting.

Ayes – 4 Norris, Vasil, Montana, Breh

Nays - 0

RESOLUTION 30

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Cynthia Breh as voting delegate to the Association of Towns Meeting in NYC.

Ayes – 3 Norris, Montana, Vasil

Nays - 0

RESOLUTION 31

Motion made by Nicholas Vasil and seconded by Kathleen Montana to appoint Lisa Hulton for the Board of Assessment Review and Chairman

Ayes - 4 Vasil, Montana, Norris, Breh

Nays - 0

RESOLUTION 32

Motion made by Robert Norris and seconded by Nicholas Vasil to allow the Supervisor to pay the vouchers when the meeting is canceled+

Ayes - 3 Norris, Montana, Vasil

Nays - 0

RESOLUTION 33

Motion made by Robert Norris and seconded by Nicholas Vasil to give the Supervisor authority to cancel a meeting if necessary

Ayes - 3 Norris, Vasil, Montana

Nays - 0

RESOLUTION 34

Motion made by Kathleen Montana and seconded by Robert Norris to permit the governing body of an assessing unit to direct the assessor to grant exceptions pursuant to such section on the 2024 assessment roll to all property owners who received that exemption on the 2023 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such person

Ayes - 4 Montana, Norris, Vasil, Breh

Nays - 0

RESOLUTION 35

Motion made by Robert Norris and seconded by Nicholas Vasil not to pay mileage to anyone for traveling within the Town of Oppenheim boundaries. If it is work related then they shall be paid.

Ayes - 4 Norris, Montana, Vasil, Breh

Nays - 0

RESOLUTION #36

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Karen Jaquay as Dog Control Officer

Ayes 4 - Norris, Montana, Vasil, Breh

Nays - 0

RESOLUTION #37

Motion made by Robert Norris and seconded by Nick Vasil to pay the outstanding vouchers for 2023.

Ayes - Norris, Vasil, Montana, Breh

Nays - 0

Resolution 38 - Code Enforcement Officer

Motion made by Kathleen Montana and seconded by Robert Norris to appoint David Rackmyre as Code Enforcement Officer for a 3 year term (2024, 2025, 2026)

Ayes - 4 Montana, Norris, Vasil, Breh

Nays - 0

Cleaner for Town Hall

Supervisor said that we have to look for a cleaner for the town hall because the person we had has got done

With no further business, a motion by Council member Robert Norris was made to adjourn the meeting at 5:55 p.m. and seconded it by Council member Vasil and Kathleen Montana and Supervisor Breh were in favor.

Respectfully Submitted
Gloria J. Brys