

January 4, 2016

Supervisor Breh called the Town of Oppenheim Town Board Organizational Meeting to order at 6:30 p.m. Board members Stephanie Gray, Patricia Haberek, Cheryl Lynch and newly elected John Houle were present. Newly elected Superintendent of Highway Scott DeNinno was also present.

Oath of Office

Supervisor Cynthia Breh gave the Constitutional Oath of Office to Town Clerk Gloria Brys

Town Clerk Gloria Brys gave the Constitutional Oath of Office to Supervisor Cynthia Breh, Superintendent of Highways Scott DeNinno, Council members John Houle, Patricia Haberek, Cheryl Lynch, Assessors Robert Haberek, Billie Jo Getman, Tax Collector Linda Peets, Assistant Highway Superintendent Brian Miller and Deputy Supervisor Stephanie Gray.

Appointments for 2016 are as follows:

Attorney – Council member Gray made a motion to appoint James E. Girvin of Albany and Council member Lynch seconded and Council members Haberek and Houle and Supervisor Breh were in favor.

Bookkeeper – Supervisor Breh appointed Joanne Capek-Young. Council member Lynch made a motion to appoint Joanne Capek-Young as Bookkeeper and Council member Gray seconded it and Council members Haberek and Houle and Supervisor Breh were in favor.

Code Enforcement Officer – Supervisor Breh made a motion to appoint Scott DeNinno and Council member Gray seconded it and Council members Haberek, Lynch and Houle were in favor

Town Clerk Assistant – Town Clerk Gloria Brys appointed Amy Goodman Council member Lynch made a motion to approve the appointment of Amy Goodman as Town Clerk Assistant and Council member Houle seconded it and Council members Haberek and Gray and Supervisor Breh were in favor.

Town Clerk Hours – Council member Lynch made a motion for every Thursday from 5:30 - 8:00 p.m. and the first Saturday of every month from 9:00 – 12:00 and any other day of the week at her home located at 7528 Sthwy 29 or call anytime (315) 429-9869 and Council member Haberek seconded it and Council members Gray and Houle and Supervisor Breh were in favor.

Process Server – The Board Members decided that the town does not need a Process Server

Dog Control Officer – Council member Haberek made a motion to appoint Gary Getman and Council member Lynch seconded it and Council members Gray and Houle and Supervisor Breh were in favor.

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Historian – Council member Gray made a motion to appoint Hector Allen and Council member Houle seconded it and Council member Haberek and Lynch and Supervisor Breh were in favor.

Budget Director- Supervisor Breh appointed Joanne Capek-Young. Council member Gray made a motion to approve the appointment of JoanneCapek-Young as Budget Director and Council member Lynch seconded it and Council members Haberek and Houle and Supervisor Breh were in favor.

Banks – Council member Haberek made a motion to have M & T Bank and Council member Gray seconded it and Council members Lynch and Houle and Supervisor Breh were in favor.

Newspaper – Council member Gray made a motion to have the Leader Herald and Council member Houle seconded it and Council members Lynch and Haberek and Supervisor Breh were in favor.

Health Officer –Council member Houle made a motion to appoint Dr. Michael Abraham and Council member Haberek seconded it and Council members Lynch and Gray and Supervisor Breh were in favor.

Meeting Day – Council member Haberek made a motion for the 3rd Tuesday of the month at 6:30 p.m. and Council member Houle seconded it and Council members Gray and Lynch and Supervisor Breh were in favor.

Set Pay for Highway Employees – Supervisor Breh tabled it

Information Officer – Council member Haberek made a motion to appoint Town Clerk Gloria Brys and Council member Houle seconded it and Council members Gray and Lynch and Supervisor Breh were in favor.

Assistant Superintendent – Superintendent DeNinno appointed Brian Miller. Council member Houle made a motion to approve the appointment of Brian Miller as Assistant Superintendent and Council member Gray seconded it and Council members Haberek and Lynch and Supervisor Breh were in favor

Mileage Rate – Council member Lynch made a motion for 45 cents a mile and Council member Houle seconded it and Council member Haberek and Gray and Supervisor Breh were in favor.

Youth Director – None

Assistant Youth Director – None

Holiday and Vacation Pay – Supervisor Breh tabled it

January 4, 2016 (cont)

Senior Citizens Exemption – Council member Gray made a motion to keep it the same as 2015 and Council member Haberek seconded it and Council members Lynch and Houle and Supervisor Breh were in favor.

<u>Annual Income</u>	<u>Exemption %</u>
Up to and including \$14,300.00	50
\$14,300.01 - \$15,299.99	45
\$15,300.00 - \$16,299.99	40
\$16,300.00 - \$17,299.99	35
\$17,300.00 - \$18,199.99	30
\$18,200.00 - \$19,099.99	25
\$19,100.00 - \$19,999.99	20

Grievance Board Rate – Council member Haberek made a resolution to pay the Grievance board Chairman \$10.00 an hour and the other Grievance board members \$9.00 an hour and Council member Lynch seconded it and Council members Gray and Houle and Supervisor Breh were in favor.

Registrar of Vital Statistics – Council member Gray made a motion to appoint Town Clerk Gloria Brys and Council member Haberek seconded it and Council members Lynch and Houle and Supervisor Breh were in favor.

Money Superintendent Can Spend – Council member Haberek made a motion that anything over \$2,500 per request, the Superintendent of Highway needs the Supervisors approval and Council member Lynch seconded it and Council members Gray and Houle and Supervisor Breh were in favor.

Money Supervisor Can Spend – Council member Gray made a motion to let the Supervisor spend \$1,000 per request and Council members Lynch seconded it and Council member Haberek was in favor.

Deputy Supervisor – Supervisor Breh appointed Council member Stephanie Gray. Council Member Lynch made a motion to approve the appointment of Stephanie Gray as Deputy Supervisor and Council member Houle seconded it and Council member Haberek was in favor.

Judge Night – Council member Haberek made a motion to keep it the same as last year which is every Wednesday night from 6:00 – 8:00 p.m. and Council member Gray seconded it and Council member Haberek and Houle and Supervisor Breh were in favor.

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Full Time Employee Insurance – Council member Haberek made a motion to have CDPHP and Council member Lynch seconded it and Council members Gray and Houle and Supervisor Breh were in favor.

Town Clerks Checking Account – Council member Gray made a motion to let the Town Clerk have her checking account at M & T Bank and Council member Houle seconded it and Council members Haberek and Lynch and Supervisor Breh were in favor.

Supervisor Capek made the following appointments:

Senior – Council member Haberek
School – Council member Gray
Cemeteries – Council member Houle
Highway Department – Supervisor Breh

Chairman of Assessors – Council member Gray made a motion to appoint Robert Haberek and Council member Houle seconded it and Council members Lynch and Haberek and Supervisor Breh were in favor.

Number of Employees for Highway Department - Council member Gray made a motion to have only 6 employees in the Highway Department and Council member Lynch seconded it and Council members Haberek and Houle and Supervisor Breh were in favor.

Secretary to Supervisor – Council member Lynch made a motion to appoint Joanne Capek-Young and Council member Gray seconded and Council members Haberek and Houle and Supervisor Breh were in favor.

Confidential Secretary - Council member Lynch made a motion to appoint Town Clerk Brys and Council member Gray seconded it and Council members Haberek and Houle and Supervisor Breh were in favor.

The next regular meeting will be held on January 19, 2016 at 6:30 p.m.

With no further business, a motion by Council member Haberek was made to adjourn the meeting at 7:05 p.m. and seconded it by Council member Lynch and Council members Gray and Houle and Supervisor Breh were in favor.

Respectfully Submitted
Gloria J. Brys